

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
April 21, 2014

PRESENT: TOM CLOW, CHAIRMAN; KEITH R. LACASSE, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; JOHN LAWTON, SELECTMAN; JAMES LEARY, SELECTMAN

RECORDING SECRETARY: Cherry Palmisano

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Chief Velleca, Mark R. Dunn, Brian Hotz, Jan Snyder, Wendy Stevens, Scott Foote, Michele Foote, Andy Fulton

7:00 p.m. Chairman Clow called the meeting to order.

DEPARTMENT HEAD AND COMMITTEE ITEMS

Discuss Memorandum of Understanding (MOU) Chief Velleca said that the big thing in the contract negotiations was to remove the command personnel from the union; sergeant and below are in the union. When the warrant for the contract negotiations didn't pass he asked the officers if they could adjust who is included. Chief Velleca told the Board that it is a big step for the officers to adjust the MOU. Their union is telling them not to do this because it is not a good step. Chief Velleca felt compelled to return the first draft because he wanted compensation for training; usually the standard is 1 hour to every 10. The officers came back to them and said they would concede the 4 hours of overtime for FTO. Everything else, except removing the FTO compensation, in the MOU is the same. If Chief Velleca sees the officers putting in a lot of extra time, he will see that they receive pay. He said that if they stay on track with overtime, they should come in within the budgeted level. Chief Velleca looked into whether or not a MOU can permanently remove it. This memorandum takes the lieutenant out of the union; everything else remains. Chief Velleca said that it is important to get everyone but the officers out of the MOU.

Chief Velleca noted that this is not seen, not common, and shows the positive direction the officers are heading.

Selectman Lawton moved, Selectman Bohl seconded to authorize Chairman Clow sign the Memorandum of Understanding dated April 21, 2014. Passed 5-0-0

SIGNING OF CLOSING PAPERS FOR BANKS/SHMID PROPERTY

Mark Dunn, Attorney for the Society of Protection of NH Forests, presented documents for the sale of the Banks/Shmid Property, Tax Map 408 Lot 123. The documents require the Chairman's signature. Town Administrator Bolton has a check, Manifest, and a voucher from the Charles and Ethel Eastman Fund for the Board to sign. Andy Fulton, Chairman of the Conservation Commission, will need to sign as well.

Attorney Dunn said that after he receives the check today and it clears the Russell Foundation will cut their check and then he will sit down with the attorney for the Trust.

The bargain sale price is \$540k, gross amount with all the fees, with a credit of \$5k from the Russell Foundation.

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Brian Hotz, Society of Protection of NH Forests, explained that the second phase will be a conservation easement going on a portion of the land. He will be working on the budget and hopes to raise \$25k-\$27k to cover associated costs such as a survey, title work, and easement monitoring.

Attorney Dunn will send out a complete set of copies of the closing and will then send the deed to the town.

Laura Spector's office has also reviewed all the documents.

Vice Chairman Lacasse moved, Selectman Lawton seconded to authorize Chairman Clow to sign the closing documents for the purchase of the Banks/Shmid Property. Passed 5-0-0

STONE WALL REMOVAL FOR TWO DRIVEWAYS ON OLD FRANCESTOWN ROAD ó Scott Foote explained to the Board that there is a single driveway and he is making three lots. One of the stone walls on one of the lots was already removed and they need to remove the stone wall from the other two lots. Mr. Foote is requesting permission to change and remove portions of the stone walls on Lot 351 and Lot 351-1. The Planning Board has already approved and recommended that the Selectmen approve the removal of the stone walls.

Vice Chairman Lacasse moved, Selectman Leary seconded to approve the removal and changes to stone walls for the driveways on Lots 411-351 and 411-351.1 in accordance to the driveway entrance plan submitted to the planning Board on April 10, 2014. Passed 5-0-0

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Chairman Clow moved, Selectman Leary seconded to approve the minutes of April 14, 2014 as amended. Passed 5-0-0

MANIFESTS

Checks dated: April 17, 2014

Weekly Payroll \$44,864.93

Chairman Clow moved, Selectman Leary seconded to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated April 24, 2014. Passed 5-0-0

Accounts Payable \$516,937.23 (Weare School \$450,000)

Gross Payrolls \$41,382.53 (Includes taxes, credit union, police detail)

TOTAL \$558,319.76

Also, to order the Treasurer to sign payroll checks dated May 1, 2014. Actual amounts paid and reports backing up the numbers will be included on the Manifest Memo at the next scheduled Board meeting.

Chairman Clow asked about the town's cash flow. Jan Snyder responded that they will make it and the tax bills will be going out in May.

Vice Chairman Lacasse moved, Selectman Leary seconded to order the Treasurer to sign the check to Mark Dunn's Trust Account in the amount of \$536,600.19 with the following breakdown \$200k from the Town Meeting vote, \$180k from the Conservation Fund, \$155k from the Charles and Ethel Eastman Fund, and \$1,600.19 in legal expenses. Passed 5-0-0

INVESTMENT POLICY DISCUSSION ó Jan Snyder told the Board that she had no changes to the Investment Policy other than changing dates. The rates are still low to be investing in CDs. Ms. Snyder said that all the monies that the town has are covered at 102%. She receives letters every week of the coverage they have and when they are due. The tax money they have at the beginning of the year earns .18%, which reflects \$500 a month. Ms. Snyder will look into whether municipalities are allowed to use credit unions. Town Administrator Bolton will make minor edits and the Board will approve and sign the Investment Policy next week once they know if credit unions have the required rating and can be added to the list.

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ADMINISTRATIVE REPORT

Website ó Town Administrator Bolton asked the Board to review the website for discussion next Monday before it goes live on May 1, 2014.

Parks & Recreation Director ó An ad will be placed at NH Primex, LGC, cable Channel 6, website, and the newspaper. The Board would like postings around town such as the Post Office and Town Office. PARC would like to get someone hired before Chase Park is opened.

Selectman Policy Binder ó The Board would like a calendar identifying such dates as the posting of the MS4, Town Meeting 1, Town Meeting 2, SB2, and deadlines for property liens. They would also like the listing of RSAs for nonpublic sessions included in their binders. Selectman Lawton would like to get a copy of the LGC booklet "Knowing the Territory." Town Administrator Bolton will look into getting copies.

Flood Control Payments ó The State of NH owes the Town of Weare and their excuse in the past was that the State of Massachusetts owed them money. The State of Massachusetts paid the State of NH, but the State of NH used the money for other purposes and did not pay the Town of Weare what was owed to them. The Board would like the Town Administrator to formulate a letter to the Speaker of the House and State Representatives, which the Board will sign, regarding flood control funds due to the town.

Chairman Clow moved, Vice Chairman Lacasse seconded to enter into nonpublic session @ 8:20 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Lacasse seconded to come out of nonpublic session @ 9:08 p.m. A roll call vote was taken, Selectman Bohl - yes; Selectman Lawton – yes; Selectman Leary – yes; Vice Chairman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

Chairman Clow moved, Selectman Leary seconded to seal and restrict these minutes of the nonpublic session. Passed 5-0-0.

ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary